



OMAGH ACADEMY

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Transfer arrangements for September 2025

Mrs Ruth Maxwell, Principal

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The SEAG 2024 Entrance Assessment

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- 95 places
- Rank order SEAG standardised score
- 2 assessments
- 1 hour each
- English and Mathematics
- Charge of £20
- 2 past papers available

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Registration

- Registration opens on Monday 20th May 2024 at 8.00am
- Registration will close on **Friday 20th September 2024 at 11.59pm.**
- Registration should be completed online

Familiarisation Event

- Thursday 24th October 2024
- 5.00-5.30pm





The 2024 Entrance Assessment

The Registration Process (Step 1)

- Parents / Guardians will use a portal in the website www.seagni.co.uk

Step 1 Parent / Guardian Registration

The Registration process starts with the parent / guardian creating their own account in the portal, open from 8.00am on Monday 20th May 2024

This Step involves providing an email address.

If a parent has more than one child sitting the Entrance Assessment, then both Pupil Applications can be carried out using the same Parent Registration with the same email address.

If you had set up an SEAG account in 2023 and you have another child sitting the Entrance Assessment in 2024 you will need to set up a new account for 2024.

If you cannot access a smartphone, tablet, laptop or other electronic device to register your child on the SEAG website, please give your details to us and we will contact SEAG on your behalf.

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The 2024 Entrance Assessment The Registration Process (Step 2)

Step 2 Pupil Application

Details about the pupil who is being registered are entered.

The name and date of birth which the parent / guardian enters **MUST** be identical to the information on the birth certificate for the Pupil Application to be valid.

The parent / guardian chooses the SEAG school (Assessment Centre) where they would like their child to sit the Entrance Assessment.

The drop-down list will, initially, contain all 63 schools but, over time, a school could reach its maximum capacity. If that happens that school will no longer appear in the list of choices. **Contact Omagh Academy if we do not appear on the list (028 8224 2688).**

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The 2024 Entrance Assessment

The Registration Process (Step 3)

Step 3 Add Essential Documentation

The birth certificate and passport sized photograph are uploaded to confirm the identity of the pupil.

When registering their child, a parent / guardian can save the details and return later to the portal to complete the process.

However, the birth certificate* and a passport sized photograph need to be available and uploaded at some point before submitting the Pupil Application.

The photograph should be a head and shoulders picture of the child.

*If a child's name has been changed by Deed Poll, then a copy of the Deed Poll and not the birth certificate should be uploaded.

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The 2024 Entrance Assessment

The Registration Process (Step 4)

Step 4

Access Arrangements

- You will be asked if your child has **Special Educational Needs**; is requesting **Access Arrangements**; has a **Medical Condition*** and/or has **English as an Additional Language (EAL)**.
- At this step, parents/guardians **must** answer YES or NO to 4 important questions regarding Access Arrangements.
- If you select **“YES”** for **any** of these questions, you will be taken to the **“Access Arrangements”** area before finally submitting your application.
- **If, for example, your child has asthma and would need to use an inhaler during the Assessment you need to let SEAG know this. If you are not requesting Access Arrangements, you can just tick “YES” beside the “Medical Condition” button and leave everything else as “NO”.*

SEAG Schools' Entrance Assessment Group

Application

4 STEP 4 / 8
Access Arrangements

Access Arrangements

Does the pupil have a special educational need?

Yes No

Are you requesting access arrangements?

Yes No

Does the pupil have a medical condition?

Yes No

Does the pupil have English as an additional language?

Yes No

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The 2024 Entrance Assessment

The Registration Process (Step 4)

Step 4

Access Arrangements

This may include Special Educational Needs and/or Medical Conditions and/or English as an Additional Language.

- ✓ Access Arrangements documentation is available in the “Guidance for Parents” – “Access Arrangements” section of the SEAG website.
- ✓ Links to the documentation, e.g. the Access Arrangements Policy and Access Arrangements Guidance are provided, in the portal, at this Step to assist.
- ✓ **Parents / Guardians should ensure that they have read and understood the documentation before completing their request for Access Arrangements.**

SEAG appoints an Independent Access Arrangements Panel to evaluate and make decisions on each Request based on the evidence provided. Those decisions will be communicated to parents through the portal. Parents have the right of appeal.

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The Registration Process (Step 5)

Step 5 Review all the information you have included

- ✓ Review your Form and carefully check that everything is absolutely correct.
- ✓ **If there are any errors, e.g. a spelling error, the wrong Assessment Centre chosen, incorrect details of the primary school, this is the opportunity to correct these errors before moving to the “payment” step.**
- ✓ Also check, by clicking on “view”, that the photographic ID and the birth certificate have uploaded correctly.
- ✓ You will also need to:
 - confirm that all the information you have provided is accurate and that you accept any liability for providing inaccurate information and accept all responsibilities as parent/guardian of the pupil for whom this application is made.
 - agree to the Terms & Conditions.

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The 2024 Entrance Assessment

The Registration Process (Step 6)

Step 6 Payment

As part of the pupil registration process the parent / guardian is required to pay a non-refundable administration fee of £20 through a secure online payment method.

Those entitled to Free School Meals (FSME) are exempt from the administration fee but must provide necessary verification of FSME status, provided by the Education Authority, when registering.

Parents / Guardians will need to make sure that they have a debit / credit card available to make the payment OR

If exempt through FSME then current evidence of FSME must be uploaded which includes the child's name and date of birth. *Evidence can be a copy of either: the **current** FSME confirmation email from the EA OR a screenshot from the EA portal account which provides evidence of your child's **current** FSME OR a **current** FSM "Entitlement Letter" from the EA.*

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The Registration Process – After the Payment Step

- ✓ **As soon as the Administration Fee payment has been made OR approved FSME payment exemption evidence has been submitted, the pupil's place at the chosen Assessment Centre has been secured.**
- ✓ Parents receive an email to confirm that they have registered a pupil, pending verification by SEAG.
- ✓ All Pupil Applications will be reviewed and verified by the SEAG team.
- ✓ **SEAG will contact parents if there is an issue with verifying the application.**
- ✓ **NB Parents who are requesting Access Arrangements or who indicated a medical condition, or SEN or EAL still have one final step in the Pupil Application process to complete.**

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The Registration Process (Additional notes)

- ✓ **Access Arrangements** - If a parent has made an Access Arrangements Request, this is reviewed separately, by the Access Panel; the parent will receive an email once an Access Arrangement decision has been made.
- ✓ **Pupil Card** – This is needed for Admission to the Assessment Centre on 16th and 23rd November. Parents will be able to download the Pupil Card, after the registration period has closed in late September.
- ✓ **FSME** - If a claim for Free School Meals is unsuccessful because of inadequate evidence, the parent will receive an email that payment is required. Unpaid applications will not be valid, and the pupil will not be registered.
- ✓ **Change of details** - A parent can edit parts of the Pupil Application after it has been submitted, if e.g. the home address, contact number, email address or the pupil primary school have changed.
- ✓ **Changing Assessment Centre** - If a parent wishes to change their chosen Assessment Centre, after the Pupil Application has been submitted, they must complete a new Pupil Application and withdraw the old one.

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The Registration Process - Requesting Access Arrangements

- Parents continue to the Access Arrangements Section, where they must use the text box provided, to outline details of their child's need. This would include details of any Special Educational Need(s) and/or Medical Conditions and/or EAL, whether or not they are requesting an Access Arrangement.
E.g., Your child could have asthma and while you may not want to request an Access Arrangement, you should use the text box to inform SEAG that they will need to bring an inhaler. Alternatively, you should use this box to describe your child's Special Educational Need(s) as appropriate.
- If an Access Arrangement is being requested, there will be an opportunity to indicate the relevant Access Arrangements AND upload the documentary evidence to support the request(s).
- Parents can complete and submit the Access Arrangements Section **at any time** up to the close of registrations - 20th September 2024 (11.59pm).
- NB Before the Access Arrangements Section is submitted, parents can edit their Access request(s) and add to or amend uploaded supporting evidence as much or as often as they need to.

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The 2024 Entrance Assessment

The Papers (1)

- Details, including the format and specification of the Entrance Assessment, are provided on the SEAG website.
- Two SEAG Practice Papers, along with Practice Answer Sheets and a Guide for Parents with the Answer Keys for each question on each paper, are also provided.

In summary:

- The Entrance Assessment consists of Paper 1 and Paper 2.
- Both Papers have an identical format.
- Each starts with a Practice Test section containing 5 English questions and 5 Maths questions.
- The Practice Test section allows pupils time to settle and practise answering the same types of questions as those in Main Paper but without those questions being marked or timed.
- The Practice Test section is followed by an English section which has 28 questions and then a Maths section which also has 28 questions.

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The 2024 Entrance Assessment

The Papers (2)

- The actual Entrance Assessment papers to be taken in November 2024 have the same format as the Practice Papers which are on the website.
- The English begins with a punctuation exercise (5 questions), followed by a grammar exercise (5 questions) and a spelling exercise (5 questions). All 15 questions are multiple choice.
- Next, pupils are asked to read a comprehension passage and answer 13 questions which follow. Questions 16-22 are multiple choice and questions 23-28 are “free response” where the pupil writes a short answer to each in the space provided in the Answer Sheet.
- The first 22 Maths questions (29-50) are also multiple choice and the final 6 questions (51-56) are “free response” where the pupil writes a short answer to each in the space provided in the Answer Sheet.
- Invigilators tell the pupils when to start the Main Test and pupils will have 60 minutes* to work through the paper (*unless granted additional time through Access Arrangements).
- Each pupil is free to start the Main Test with either the English or the Maths section.
- When completing a multiple choice answer on the Answer Sheet a pupil may draw a horizontal line OR shade in the little box. Both are equally acceptable.

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The 2024 Entrance Assessment

Key Dates 1

- **Registration Period**
Monday 20th May 2024 (8.00am) – Friday 20th September 2024 (11.59pm)
- **Familiarisation Evening**
Thursday 24th October 2024 5.00pm - 5.30pm
- **SEAG Entrance Assessment Paper 1**
Saturday 16th November 2024 (10.00am)
- **SEAG Entrance Assessment Paper 2**
Saturday 23rd November 2024 (10.00am)

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The 2024 Entrance Assessment

Key Dates 2

- **SEAG Outcomes (results) released to parents / guardians**
Saturday 25th January 2025 (available online)
- **Omagh Academy Open Night**
Thursday 30th January 2025
Principal's Address 6.30pm
- **Online Transfer Application**
Opens February 2025 Date TBC (EA)
- **School Place**
May 2025 Date TBC (EA)

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The 2024 Entrance Assessment

Registration

- Only pupils who have been registered to sit the Entrance Assessment by 11.59pm on Friday 20th September 2024 will be able to sit the Assessment.
- **There is NO late registration after the 20th September 2024 deadline.**
- If a pupil has not been registered he / she will NOT be able to sit the Entrance Assessment.

SEAG Entrance Assessment Papers

- The Entrance Assessment consists of two Assessment Papers.
- Pupils sit both Papers. It is not a choice between sitting Paper 1 or Paper 2.

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Special Arrangements

Access Arrangements

- Reasonable adjustments, e.g. Extra time, enlarged papers, wheelchair access, diabetic kit.
- Apply during registration.

Special circumstances

- Illness, injury or bereavement on or just before test day.
- **Medical and other evidence of the adverse circumstances at the time of the test must be gathered at the time of the test and kept safely and securely.**
- Apply via Education Authority Portal in February 2024.

Special Provisions

- Unable to sit a test (“e” outcome with 1 paper), educated outside of NI.
- Apply via Education Authority Portal in February 2024.

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The 2024 Entrance Assessment

SEAG Outcomes (1)

- **Parents / Guardians will receive five outcomes for their child.**
 1. **The Total Standardised Age Score (TSAS)**
 2. **The Band**
 3. **The English SAS**
 4. **The Maths SAS**
 5. **Information about the Cohort Percentile Ranking**

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The 2024 Entrance Assessment

SEAG Outcomes (2)

1. The Total Standardised Age Score (TSAS)

- This is the pupil's overall outcome from the SEAG Entrance Assessment based on answers to the 56 English Questions in Papers 1 and 2 and the 56 Maths questions in Papers 1 and 2.
- The Total SAS is the sum of the English SAS and the Maths SAS.
- The Total SAS range will be 138-282 with a mean (or average) of 200.

A Standardised Age Score (SAS) takes account of a child's age when he/she took the assessment, the number of correct answers and the degree of difficulty of the assessment. Parents / Guardians may be familiar with the scores from standardised tests used in their child's primary school, e.g. Progress Test in English and / or Progress test in Maths, which also use SAS.

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The 2024 Entrance Assessment

SEAG Outcomes (3)

2. The Band

- There will be six Bands.
- The Bands will be designated as Band 1, Band 2, Band 3, Band 4, Band 5 and Band 6.
- Cohort Percentiles will be used to determine the borderline for each Band (See Outcome 5).

SEAG Band	1	2	3	4	5	6
Cohort Percentile	60%+	50-59%	40-49%	30-39%	20-29%	<20%

60%+ (Band 1) means pupils who are in the top 40% of those who sat the Assessment; 50-59% (Band 2) means pupils who are in the top 50% but not the top 40% of those who sat the Assessment, etc.

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The 2024 Entrance Assessment

SEAG Outcomes (4)

3. The English SAS

- This is the Standardised Age Score based on answers to the 56 English questions.
- The English SAS range will be 69-141 with a mean (or average) of 100.
- The English SAS is provided to inform parents as to how their children have performed in this aspect of the Entrance Assessment.

4. The Maths SAS

- This is the Standardised Age Score based on answers to the 56 Maths questions.
- The Maths SAS range will be 69-141 with a mean (or average) of 100.
- The Maths SAS is provided to inform parents as to how their children have performed in this aspect of the Entrance Assessment.

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The 2024 Entrance Assessment

SEAG Outcomes (5)

5. Information about the Cohort Percentile Ranking (CPR)

- 60%+ (Band 1) means that the pupil's outcomes are in the top 40% of those who sat the Assessment.
- 50-59% (Band 2) - outcomes are outside the top 40% but in the top 50% of those who sat the Assessment.
- 40-49% (Band 3) - outcomes are outside the top 50% but in the top 60% of those who sat the Assessment.
- 30-39% (Band 4) - outcomes are outside the top 60% but in the top 70% of those who sat the Assessment.
- 20-29% (Band 5) - outcomes are outside the top 70% but in the top 80% of those who sat the Assessment.
- <20% (Band 6) - the pupil's outcomes are outside the top 80% of those who sat the Assessment.

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The 2024 Entrance Assessment

Sitting just one of the two Papers

The SEAG Entrance Assessment consists of two papers.

- Pupils who only take one paper (i.e. either Paper 1 or Paper 2 but not both) will **not** have completed the full Entrance Assessment.
- Such pupils will, however, have their “single paper” marked by GL Assessment.
- The SEAG Board has determined that pupils who only sit one paper should be provided with SAS and Band outcomes which reflect their performance.
- Outcomes for pupils who only sit one paper will have the designation “e” (for estimate) immediately after the Outcome, e.g. TSAS 196e; Band 4e.
- **Apply for Special Provisions**

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The 2024 Entrance Assessment

- **Omagh Academy will hold a familiarisation session on Thursday 24th October 2024 5.00-5.30pm to help children prepare for the assessments on 16th and 23rd November 2024 and inform parents about arrangements for test days.**
- Parents / guardians have the responsibility to ensure that their children arrive in the SEAG Assessment Centre in good time on the Entrance Assessment days.
- **Pupils cannot be admitted after the Assessment has started.**
- If a child cannot attend on one of the two Entrance Assessment dates the parents /guardian must inform the Assessment Centre as soon as it is practically possible to do so.
- **There is no “third Assessment Day” – so pupils who are absent on one of the two days will only sit part of the full Entrance Assessment.**

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The 2024 Entrance Assessment

**For further information
about SEAG and the 2024 Entrance Assessment,
including Registration, visit**

www.seagni.co.uk

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Why choose Omagh Academy?



- Positive atmosphere & ethos
- Care and support
- Academic success
- Opportunities outside the classroom

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